



ACADEMIC BANK OF CREDITS

Ministry of Education, Government of India



Student Registration and Credit Transfer under ABC

User Manual



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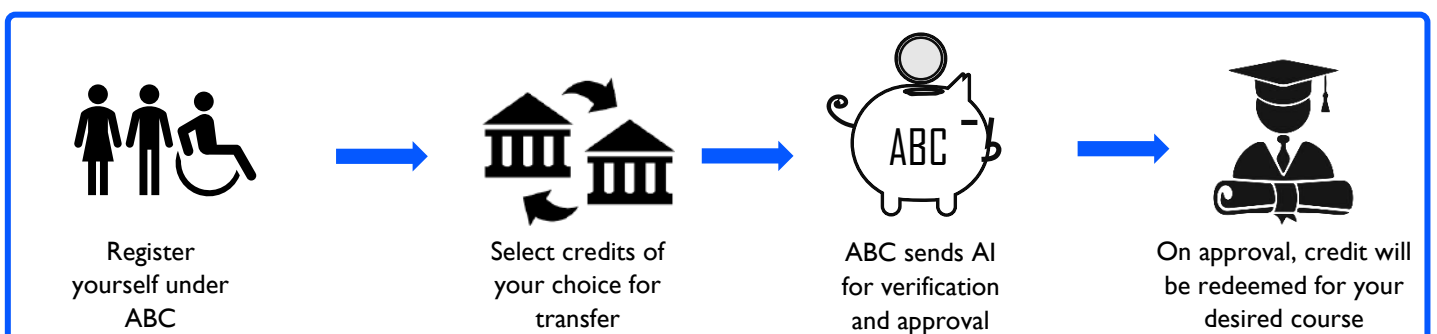
Overview

Government of India, Under National Education Policy-2020, intends to enable students across the nation with the “Academic Bank of Credits” (ABC) system for fulfilling their thirst for knowledge by providing academic flexibility to pick and modify their educational paths, link diverse disciplines, and; assist them in acquiring the proper foundations and building blocks for their ambitions.

The “Academic Bank of Credits” (ABC) is an educational digital platform created to facilitate students’ seamless mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers, and credit redemption in order to promote distributed and flexible teaching and learning. The ABC platform will provide students with the opportunity to register for a unique ABC ID, an interactive dashboard to see their credit accumulation, and options to begin a choice-based credit transfer mechanism. In addition, the student self-registration module will enable accurate identification of candidates who want to check and transfer their credits depending on their needs.

The ABC platform allows for the development of numerous roles, such as creation of student and academic accounts, to arrange credit accumulation and exchange at various levels. The main objective of this documentation is to provide students and academic institutions with step-by-step instructions and to acquaint them with the registration procedure and all the functions of ABC application.

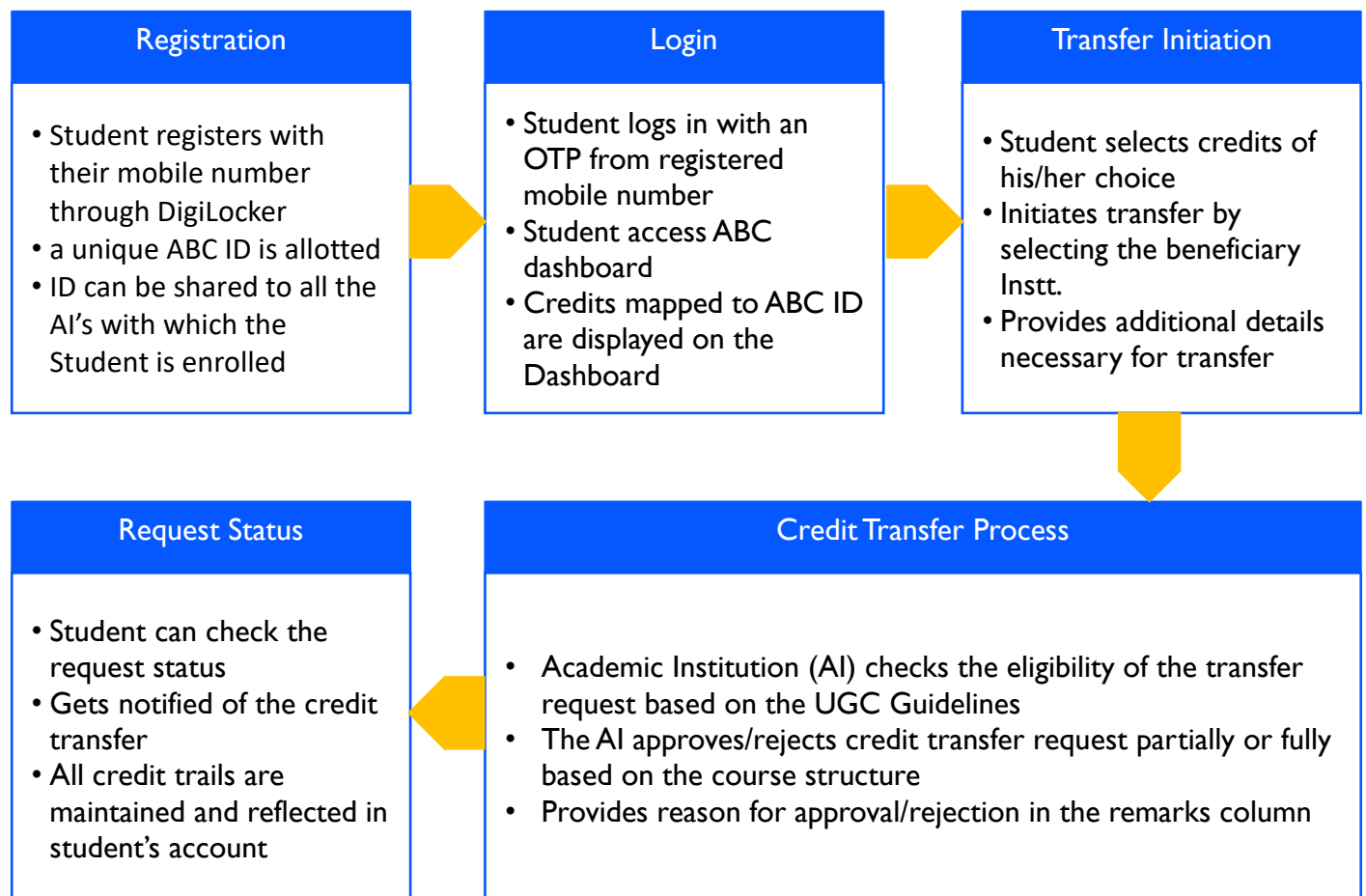
Features of ABC Platform



The following features will be available for the students in the ABC application:

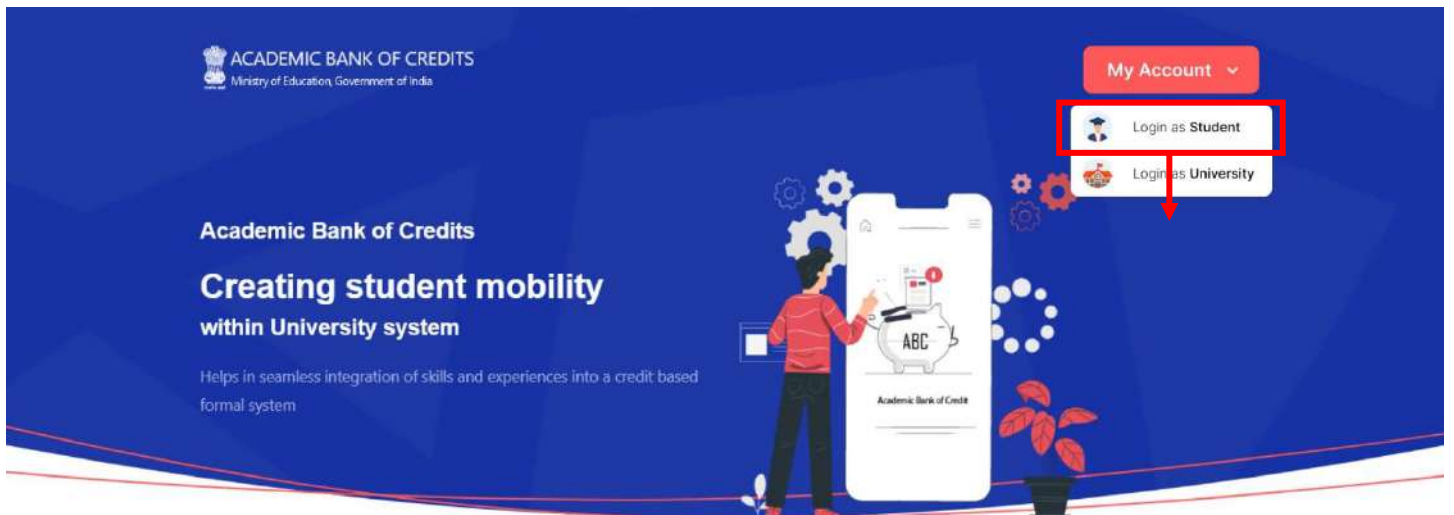
- Registration for a unique ABC ID (which can be shared between Academic Institutions for any course)
- Viewing of total credit accumulated under one window
- Selection of multiple credits of convenience for transfer or redemption
- Viewing of the Transfer request status
- Reinitiating credit transfer at their conveyance.

Workflow



1. Registration

- Students can register by logging in at www.abc.digilocker.gov.in

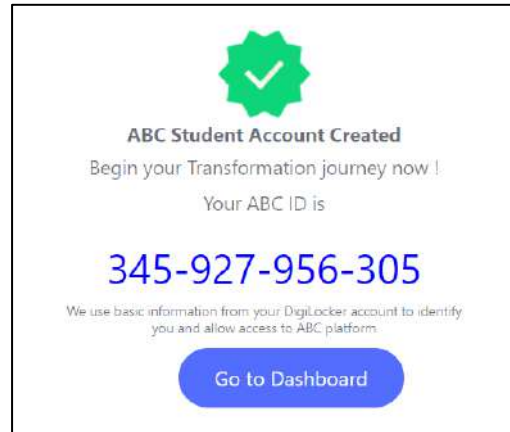


How it works



- Click on My Account → Login as Student
- Click on “Sign up with DigiLocker” → Enter valid mobile number → An OTP is sent at the phone number via SMS → Enter the OTP and click on “Continue” button → Enter Security PIN set created during Sign Up and click “Submit” Button

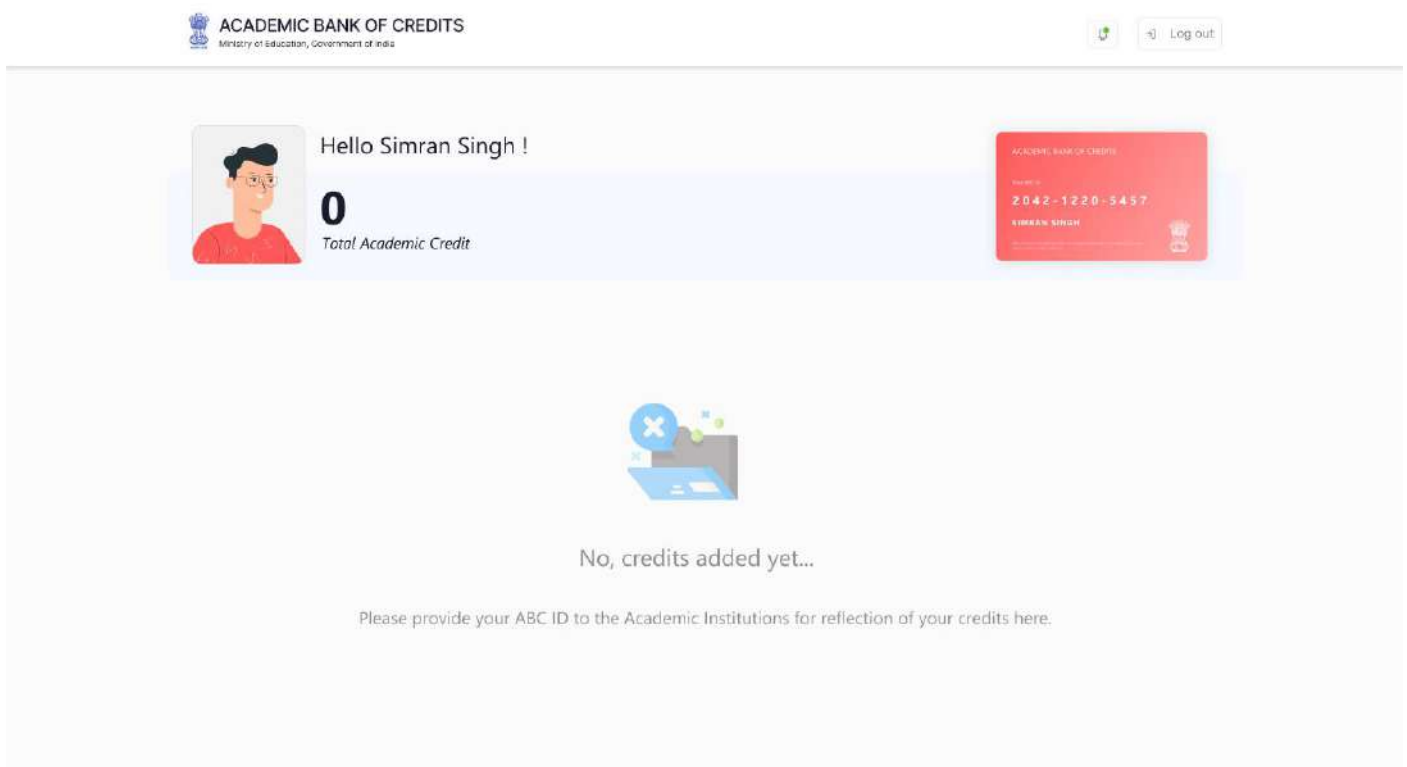




- You will be prompted with ABC student account creation window

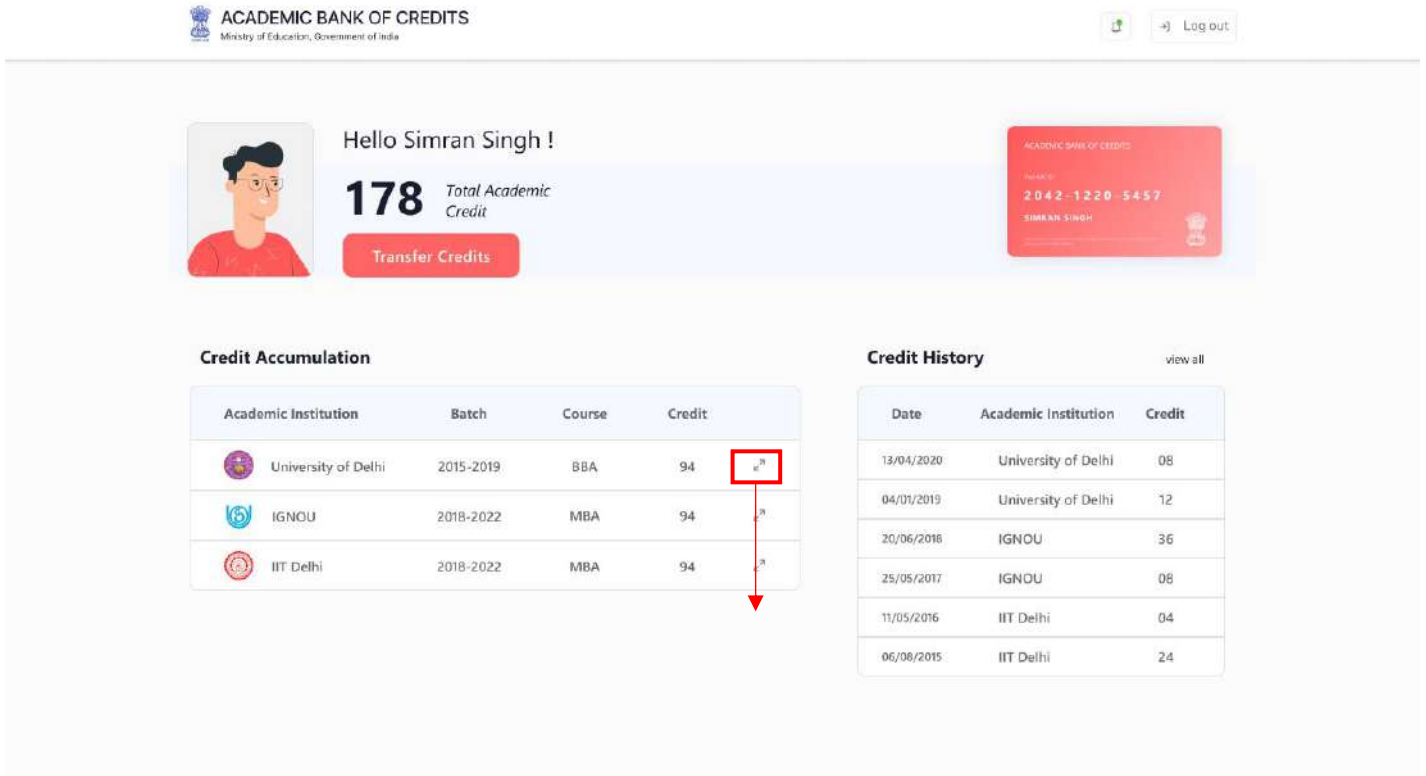
2. Student Dashboard

- Click on the “Go to Dashboard” button → ABC will try to fetch any ABC ID linked Credit data (but for the new user it generally shows a “No, Credits added yet” window.



- Student must provide this ABC ID to the corresponding academic institutions where they are pursuing/completed their courses from, in order to enable the academic institutions to upload credits against student’s ABC ID on DigiLocker - National Academic Depository.

- Once an academic record along with the credit score is uploaded by the academic institutions, the credit score will be reflected in the student's ABC account automatically as shown in the following window.



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Ministry of Education, Government of India

Hello Simran Singh !

178 Total Academic Credit

Transfer Credits

ACADEMIC BANK OF CREDITS
SIMRAN SINGH
2042-1220-5457

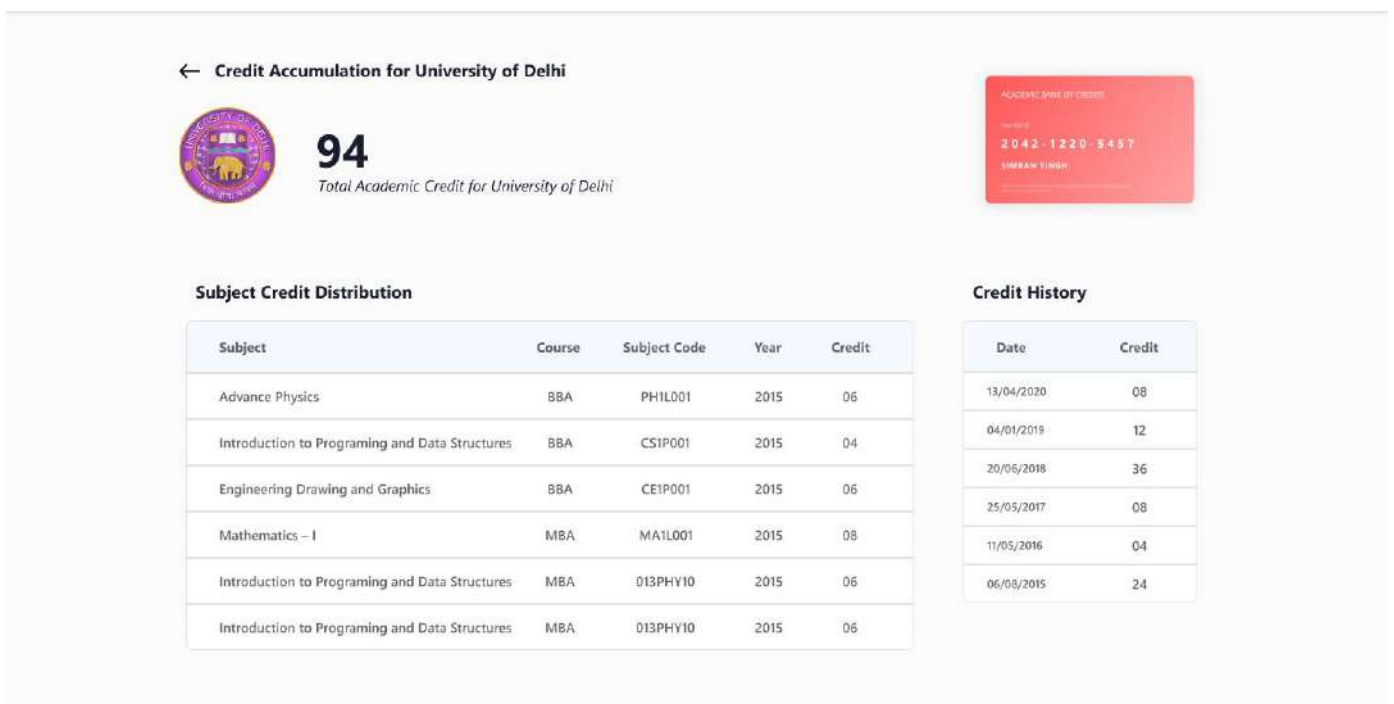
Credit Accumulation

| Academic Institution | Batch | Course | Credit | |
|----------------------|-----------|--------|--------|---|
| University of Delhi | 2015-2019 | BBA | 94 | ⌵ |
| IGNOU | 2018-2022 | MBA | 94 | ⌵ |
| IIT Delhi | 2018-2022 | MBA | 94 | ⌵ |

Credit History

| Date | Academic Institution | Credit |
|------------|----------------------|--------|
| 13/04/2020 | University of Delhi | 08 |
| 04/01/2019 | University of Delhi | 12 |
| 20/06/2018 | IGNOU | 36 |
| 25/05/2017 | IGNOU | 08 |
| 11/05/2016 | IIT Delhi | 04 |
| 06/08/2015 | IIT Delhi | 24 |

- Detailed Subject wise credit distribution can be viewed by pressing the expand button of the “Credit Accumulation” window

← Credit Accumulation for University of Delhi

ACADEMIC BANK OF CREDITS
SIMRAN SINGH
2042-1220-5457

94 Total Academic Credit for University of Delhi

Subject Credit Distribution

| Subject | Course | Subject Code | Year | Credit |
|---|--------|--------------|------|--------|
| Advance Physics | BBA | PHIL001 | 2015 | 06 |
| Introduction to Programming and Data Structures | BBA | CSIP001 | 2015 | 04 |
| Engineering Drawing and Graphics | BBA | CE1P001 | 2015 | 06 |
| Mathematics – I | MBA | MA1L001 | 2015 | 08 |
| Introduction to Programming and Data Structures | MBA | D13PHY10 | 2015 | 06 |
| Introduction to Programming and Data Structures | MBA | D13PHY10 | 2015 | 06 |

Credit History

| Date | Credit |
|------------|--------|
| 13/04/2020 | 08 |
| 04/01/2019 | 12 |
| 20/06/2018 | 36 |
| 25/05/2017 | 08 |
| 11/05/2016 | 04 |
| 06/08/2015 | 24 |

3. Student Credit Flow

- Students can initiate credit transfer process from their dashboard.
- Click on “Transfer Credits” button appearing on the home screen

Credit Accumulation

| Academic Institution | Batch | Course | Credit |
|----------------------|-----------|--------|--------|
| University of Delhi | 2015-2019 | BBA | 94 |
| IGNOU | 2018-2022 | MBA | 94 |
| IIT Delhi | 2018-2022 | MBA | 94 |

Credit History view all

| Date | Academic Institution | Credit |
|------------|----------------------|--------|
| 13/04/2020 | University of Delhi | 08 |
| 04/07/2019 | University of Delhi | 12 |
| 20/06/2018 | IGNOU | 36 |
| 25/05/2017 | IGNOU | 08 |
| 11/05/2016 | IIT Delhi | 04 |
| 06/08/2015 | IIT Delhi | 24 |

Transfer Credits

Please read carefully before proceeding to transfer credit

1. Once credit transfer is initiated, it cannot be cancelled or modified.
2. You can transfer credits from multiple institutions through multiple requests.
3. Once university approves your credits for transfer, those credits will be freed and cannot be utilized for other universities/ courses.
4. Check the Track Transfer Request section for updates on your transfer request.
5. Credit Transfer is subjected to the discretion of the universities where the credits has to be transferred.

Yes, I have read the instructions carefully and fully understood the meaning of it.

Transfer Credits

University Details Credit Selection Review Form

Select University to transfer your Credit

Select University

Course Details

Enter Course details such as name, course id, duration of the course...

Stream Detail

Enter Stream Name

- Click on the checkbox ✓ to provide your consent to the terms and conditions the conditions (please read them carefully) → Proceed to Transfer
- Select “University to transfer your credit”, “Course Details” and “Stream Detail” → Proceed to Credit Selection

← **Transfer Credits**

● University Details → ● Credit Selection → ● Review Form

Select the subjects credit you wish to transfer

| <input type="checkbox"/> | University | Course | Subject Name | Subject Code | Year | Credit |
|-------------------------------------|-----------------------------|--------|--|--------------|------|--------|
| <input checked="" type="checkbox"/> | Jawaharlal Nehru University | BBA | Advance Physics | PH1L001 | 2015 | 06 |
| <input checked="" type="checkbox"/> | Jawaharlal Nehru University | BBA | Introduction to Programing and Data Structures | CS1P001 | 2015 | 04 |
| <input checked="" type="checkbox"/> | Jawaharlal Nehru University | BBA | Engineering Drawing and Graphics | CE1P001 | 2015 | 06 |
| <input type="checkbox"/> | IGNOU | BSc | Mathematics – I | MA1L001 | 2015 | 08 |
| <input type="checkbox"/> | IGNOU | BSc | Introduction to Programing and Data Structures | 013PHY10 | 2015 | 06 |
| <input type="checkbox"/> | IGNOU | BSc | Introduction to Programing and Data Structures | 013PHY10 | 2015 | 06 |

Total Credit Selected : 50

Back

Proceed to Transfer Credit

- Select the subject credits you wish to transfer by clicking on the checkboxes (multiple selection is possible) → Proceed to Transfer Credit

← **Transfer Credits**

● University Details → ● Credit Selection → ● Review Form

Student Details

Name : Simran Singh
ABC ID : 01545456445
Date of Birth : 24/02/1998
Gender : Female

Beneficiary Institution

University Name : University of Delhi
Course Name : BBA
Stream Detail : Finance

Credit Details

Total credits requested for transfer : 50

| University | Course | Subject Name | Subject Code | Year | Credit |
|-----------------------------|--------|--|--------------|------|--------|
| Jawaharlal Nehru University | BBA | Advance Physics | PH1L001 | 2015 | 06 |
| Jawaharlal Nehru University | BBA | Introduction to Programing and Data Structures | CS1P001 | 2015 | 04 |
| Jawaharlal Nehru University | BBA | Engineering Drawing and Graphics | CE1P001 | 2015 | 06 |

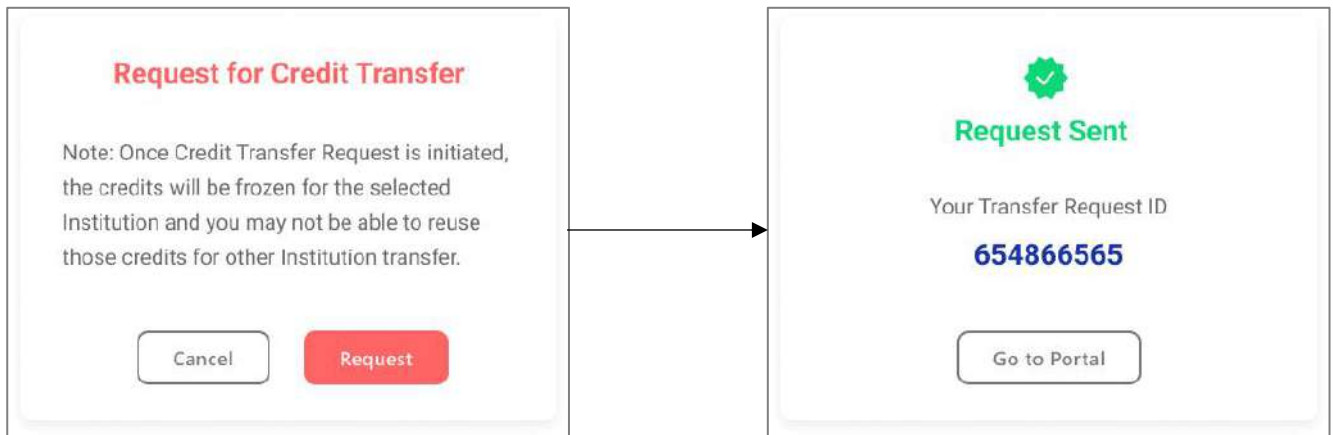
Yes, I agree to all the Terms and Condition.

Back

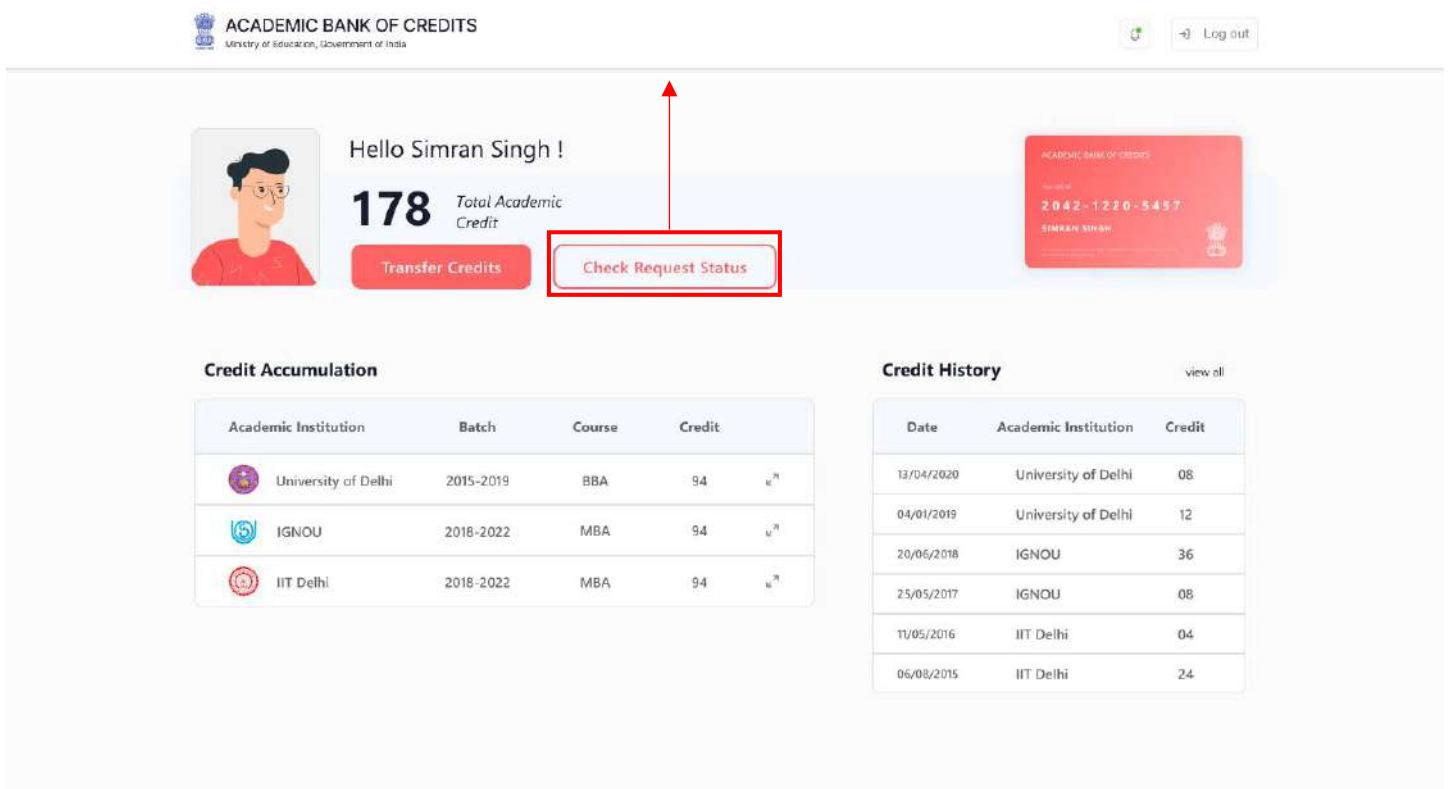
Request for Credit Transfer

- Review the subject credits selected → click on the checkbox to agree the terms and conditions → Proceed for Credit Transfer

- a dialogue box will be prompted (please read it carefully before proceeding) → Click on the Request Tab (The request will be sent with a Transfer Request ID)




- Back on the Home screen, you will now see “Check Request Status” button → click to view the Transfer Request status (until processed, it will show status as “pending”)



The screenshot shows the user's home dashboard. At the top, it says "ACADEMIC BANK OF CREDITS" and "Ministry of Education, Government of India". The user is identified as "Hello Simran Singh!". The dashboard displays "178 Total Academic Credit" and a "Transfer Credits" button. A red box highlights the "Check Request Status" button, with a red arrow pointing to it. To the right is a digital ID card for Simran Singh with ID number 2042-1220-5457. Below the dashboard are two tables: "Credit Accumulation" and "Credit History".

| Academic Institution | Batch | Course | Credit |
|----------------------|-----------|--------|--------|
| University of Delhi | 2015-2019 | BBA | 94 |
| IGNOU | 2018-2022 | MBA | 94 |
| IIT Delhi | 2018-2022 | MBA | 94 |

| Date | Academic Institution | Credit |
|------------|----------------------|--------|
| 13/04/2020 | University of Delhi | 08 |
| 04/01/2019 | University of Delhi | 12 |
| 20/06/2018 | IGNOU | 36 |
| 25/05/2017 | IGNOU | 08 |
| 11/05/2016 | IIT Delhi | 04 |
| 06/08/2015 | IIT Delhi | 24 |

- Details can be viewed by pressing the expand  button appearing on the “Transfer Request Status” window

← **Transfer Request Status**

| Transfer ID | Date of Request | University Details | Course Applied for | Credits to Transfer | Status | Details |
|-------------|-----------------|-----------------------------|--------------------|---------------------|--|---------|
| 54214560 | 05-07-21 | Jawaharlal Nehru University | BBA (Finance) | 124 | Pending | कृ |
| 54214560 | 05-07-21 | Jawaharlal Nehru University | BBA (Finance) | 124 | Approved Credit Transferred (DOA : 15-07-21) | कृ |

- Sample windows for the status: Pending, Approved and Rejected (for approval and rejection, your will get the academic institutions' comments/remarks)

Status : Pending

Student Reason for transfer : Change of Programme.

University Comments : Status: Pending

Status : Rejected

Student Reason for transfer : Change of Programme.

University Comments : Credit Incurred not valid for BBA (Finance) programme

← **Transfer Request ID #54214560**

Status : Approved

Transfer Request Details

University Name : University of Delhi

Course Name : BBA

Stream Detail : Finance

Date of Application : 20/05/2021

Date of Acceptance : 26/05/2021

Student Reason for transfer : Change of Programme.

University Comments : Credit Redeemed for Sem II - BBA (Finance) programme

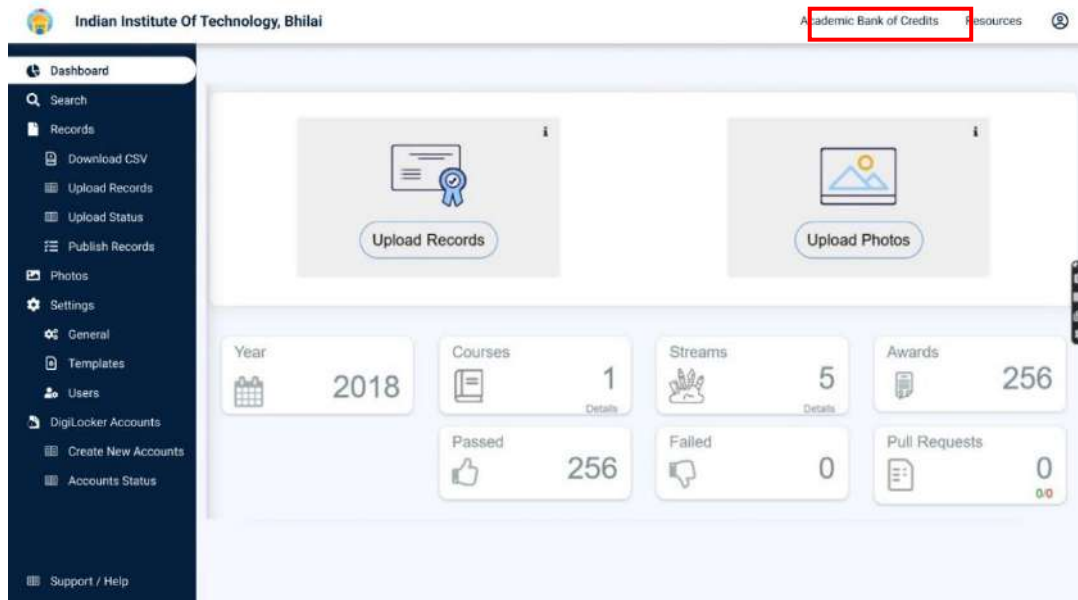
Credit Details

Total credits requested for transfer : 50

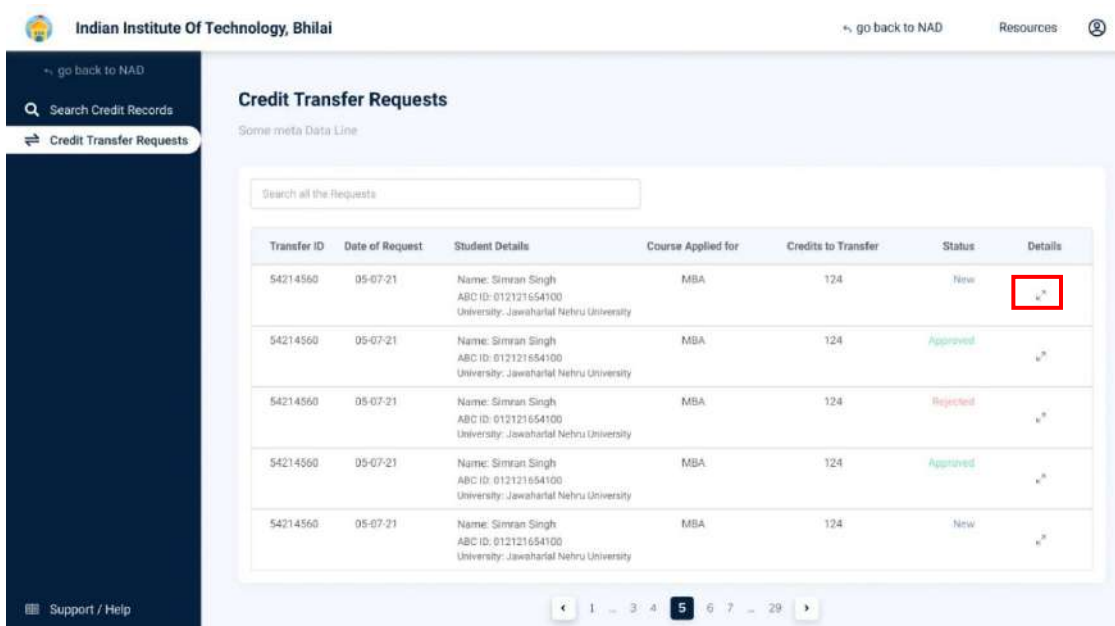
| Awarded By | Course | Subject Name | Subject Code | Year | Credit |
|-----------------------------|--------|---|--------------|------|--------|
| Jawaharlal Nehru University | BBA | Advance Physics | PH1L001 | 2015 | 06 |
| Jawaharlal Nehru University | BBA | Introduction to Programming and Data Structures | CS1P001 | 2015 | 04 |
| Jawaharlal Nehru University | BBA | Engineering Drawing and Graphics | CE1P001 | 2015 | 06 |


4. Institution Credit Flow

- Only ABC Institutions can process transfer requests. Registration of an Academic Institution will be done via DigiLocker NAD system.
- Academic Institutions → Click on “Academic Bank of Credits”



- All Credit Transfer Requests and their corresponding status will be shown on the dashboard



- Click  on expand icon to view individual student request



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go back to NAD

Resources

go back to NAD

Search Credit Records

Credit Transfer Requests

← Transfer ID : 54214560

Student Details

Name : Simran Singh Date of birth : 24/02/1998
ABC ID : 01545456445 Gender : Female

Course Details

Course Name : MBA Stream Details : Finance

Credit Details

| <input type="checkbox"/> | University | Subject | Subject Code | Year | Credit |
|--------------------------|-----------------------------|--|--------------|------|--------|
| <input type="checkbox"/> | Jawaharlal Nehru University | Advance Physics | PH1L001 | 2015 | 06 |
| <input type="checkbox"/> | Jawaharlal Nehru University | Introduction to Programing and Data Structures | CS1P001 | 2015 | 04 |
| <input type="checkbox"/> | Jawaharlal Nehru University | Engineering Drawing and Graphics | CE1P001 | 2015 | 06 |
| <input type="checkbox"/> | Jawaharlal Nehru University | Mathematics – I | MA1L001 | 2015 | 08 |
| <input type="checkbox"/> | Jawaharlal Nehru University | Introduction to Programing and Data Structures | 013PHY10 | 2015 | 06 |

Reject Transfer Request Accept Transfer request

Support / Help

- Institution will either approve/reject the transfer request.

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Resources

go back to NAD

Search Credit Records

Credit Transfer Requests

← Transfer ID : 54214560

Student Details

Name : Simran Singh Date of birth : 24/02/1998
ABC ID : 01545456445 Gender : Female

Course Details

Course Name : MBA Stream Details : Finance

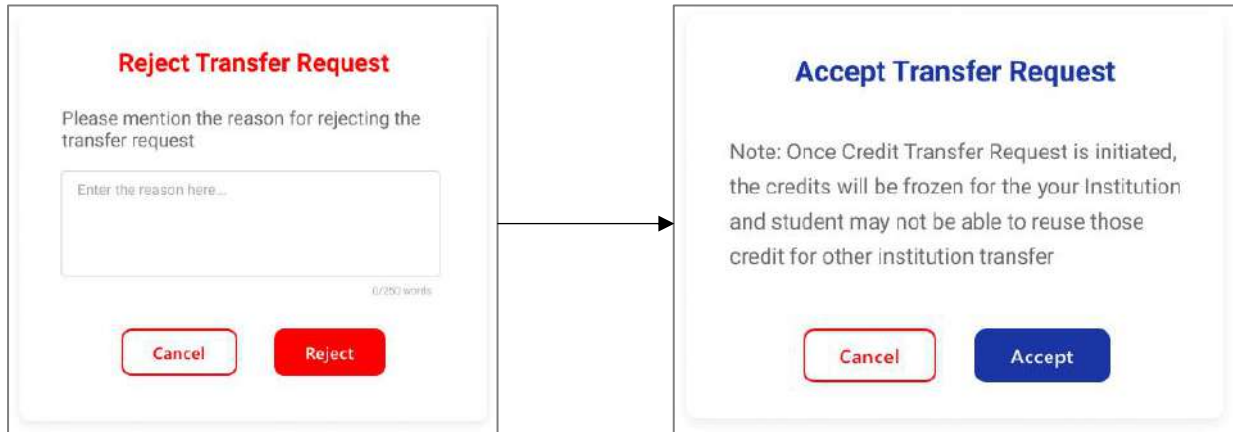
Credit Details

| University | Subject | Subject Code | Year | Credit |
|-----------------------------|--|--------------|------|--------|
| Jawaharlal Nehru University | Advance Physics | PH1L001 | 2015 | 06 |
| Jawaharlal Nehru University | Introduction to Programing and Data Structures | CS1P001 | 2015 | 04 |
| Jawaharlal Nehru University | Engineering Drawing and Graphics | CE1P001 | 2015 | 06 |
| Jawaharlal Nehru University | Mathematics – I | MA1L001 | 2015 | 08 |
| Jawaharlal Nehru University | Introduction to Programing and Data Structures | 013PHY10 | 2015 | 06 |
| Jawaharlal Nehru University | Introduction to Programing and Data Structures | 013PHY10 | 2015 | 06 |

Reject Transfer Request Accept Transfer request

Support / Help

- Academic Institutions will provide reason/remarks for acceptance/rejection.



5. Search Credit Records

- Academic Institutions can search for student credit records by using their ABC IDs.

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go back to NAD

Search Credit Records

Credit Transfer Requests

Search Student Credit Information

Institutions can search students information

Search by ABC ID...

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go back to NAD

Search Credit Records

Credit Transfer Requests

← **ABC ID : 01204545475**

Student Details

Name : Simran Singh

Date of Birth : 24/02/1998

Gender : Female

Credit Accumulation

| Academic Institution | Batch | Course | Credit |
|----------------------|-----------|--------|--------|
| University of Delhi | 2015-2019 | BBA | 94 |
| IGNOU | 2018-2022 | MBA | 94 |
| IIT Delhi | 2018-2022 | MBA | 94 |